

TATHAM FELLS SCHOOL
FRIENDS ANNUAL GENERAL MEETING



Minutes of the Friends Annual General Meeting held on Monday 29th November
2021 at 3:30pm in school.

Present: Leila Atkinson (Minutes); Julie Blacow; Tessa Hewitt (Chair); Lisa l'Anson; Fiona Ip; Ruth Morgan; Sarah Wallbank; Helen Wilkinson; Jenn Whitaker.

1. Apologies: Sue Butler Zoe Dixon, Lisa Huddleston; Hazel Mason; Lucy Ray; Fiona Thistlethwaite.
2. Minutes of the last meeting and matters arising

Minutes of the AGM held on Monday 16th November 2020 were agreed as an accurate record, with the following matters arising:

5. Election and Confirmation of General Committee Members – Tessa contacted the named members to check if they wished to remain on the committee and received replies from all.
 6. Any other business – it was confirmed that Bags2School will continue.
3. Chair's Report – Tessa Hewitt

Tessa Hewitt read out a poem of the last year. It has been a strange year, with lots of events and activities being cancelled, but we are hopeful that this year may be better for all. Tessa thanked the committee for their ongoing support.

4. Treasurer's Report – Sarah Wallbank

Sarah Wallbank provided a synopsis of the financial situation:

Current Account:	£1858.67
Savings Account:	£5714.19
Cash in hand:	£0
Total:	£7572.66

Due to the continued lack of fundraising events, the Friends made a loss for a second year running. The loss being a total of £648.44. Some income via Amazon Smile (£29.46) and EasyFundraising (£149.12) has continued to come in as well as a grant of £100 from Tatham Parish Council and Bags2School collections (£132.00).

Outstanding transactions to be added to the accounts are:

- £130.00 was given for a canvas picture, but a deal was made and it was purchased for £38.00.
- The end of year BBQ made a profit of £70.10, all paperwork and monies need to be handed to the Treasurer.

The accounts for both 2019-20 and 2020-21 have been independently audited and verified by Nick Moore FCCA of BCS Accountants and Tax Consultants free of charge.

ACTION: Tessa Hewitt and Jenn Whitaker to ensure all monies and paperwork are in order.

5. Election of Officers

a. Chair

Tessa Hewitt was proposed by Julie Blacos and seconded by Leila Atkinson.

Confirmed – Tessa Hewitt as Chair.

b. Vice Chair

Hazel Mason was proposed by Jenn Whitaker and seconded by Leila Atkinson.

Confirmed – Hazel Mason as Vice Chair.

c. Secretary

Leila Atkinson was proposed by Tessa Hewitt and seconded by Julie Blacow.

Note: Leila Atkinson expressed concern over meetings being held at 3:15/3:30pm as she works so would be unable to attend to minute the meetings. The teachers present made a valid point that it was a very long day for them if the meetings were held in the evenings. It was agreed to alternate between early/late meetings or possibly complete them via Zoom.

Confirmed – Leila Atkinson as Secretary.

d. Treasurer

Jenn Whitaker was proposed by Tessa Hewitt and seconded by Helen Wilkinson.

Confirmed – Jenn Whitaker as Treasurer.

e. Vice Treasurer

Hannah McGranaghan was proposed by Ruth Morgan and seconded by Lisa l'Anson.

Confirmed – Hannah McGranaghan as Vice Treasurer.

6. Election and Confirmation of General Committee members

The following were confirmed as General Committee members:

Gemma Barry
Julie Blacow
Sue Butler
Zoe Dixon
Lisa Huddleston
Lucy Ray

Co-opted members were confirmed as:

Bronwen Osbourne

Helen Wilkinson

It was agreed to co-opt Gillian Middleton onto the committee.

ACTION: Tessa Hewitt/Leila Atkinson to contact the aforementioned member.

7. Any other business

- At the time of the meeting, the KS1 Nativity in church on Sunday 5th December 2021 is expected to go ahead. Tea, coffee and biscuits will be provided by the Friends.
- A coffee morning at Bentham Town Hall will take place on Saturday 18th December 2021. Stalls hoped to be included are: baking, raffle, wrapped boxes/gift bagged items stall, bric-a-brac. It was suggested we follow on from previous years by having a 'wear what you want' day where children are asked to bring wrapped boxes/gift bagged items/raffle prizes items instead of a monetary donation.

ACTION: Fiona Ip to send out School Spider message.

- Tatham Tots has had to close its doors due to a lack of children. There is £119.00 in the account and Tots committee members have asked school if they require anything purchasing for the younger children.
- Kate Taylor (Andrea Houldsworth's mum and Eric Houldsworth's grandma) passed away recently. Donations in her memory are to be split between the Alzheimer's Society and the Friends of Tatham Fells School in recognition of the friendship and support Eric received whilst at the school. Andrea will be asked for her suggestions of what could be bought at a later date. A preliminary suggestion was a new bench as the old one is rather worn.
- A whole school New Year Party will take place on Saturday 22nd January 2022 at Bentham Town Hall. There was a discussion on timings, which were agreed as 6pm-9:30pm assuming the Town Hall will allow the booking to be extended by one hour to allow for setting up time.
- Information regarding the Friends will be circulated to all families.

ACTION: Leila Atkinson to send the TFS Friends Information document to school for circulation.

- The next meeting will likely take place in January – date to be confirmed.

With no further business the meeting was closed at 4:15pm.